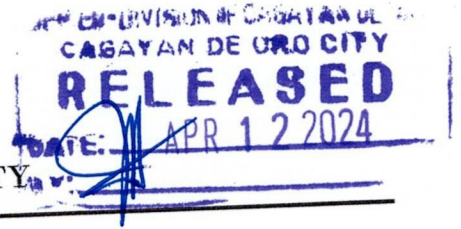




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

11 April 2024

DIVISION MEMORANDUM
No. 225 s.2024

CAPACITY BUILDING FOR SCHOOL HEADS AND PROGRAM COORDINATORS ON
ADOPT-A-SCHOOL (ASP)/BRIGADA ESKWELA (BE) AND PTA PROGRAMS

TO: Assistant School Division Superintendent
SGOD Chief Supervisor
CID Chief Supervisor
Romeo Aclo, OIC- Assistant SGOD Chief
Public Schools District Supervisors
Public and Elementary School Heads
School ASP/ BE Coordinators
Jean T. Loquillano, SEPS
Roy H. Lumban, EPS II
Ryan Q. Blanco, PDO II
Loredelle Tacandong, PDO 1
Leah Neneria, ADAS I
All Others Concerned

1. As regards DepED OUOPS Memorandum No. 2023-06-6584 titled Guidelines on the Release, Utilization, Monitoring and Reporting of Program Support Funds for Building Partnership and Linkages Program, this Office, thru the Social Mobilization and Networking Unit will conduct a Capacity Building for school heads and program coordinators on Adopt-A-School (ASP)/Brigada Eskwela (BE) and PTA Programs on **April 29 for School Heads and Public School District Supervisors** and **April 30 for school ASP/ BE coordinators** from 8:00 a.m to 5:00 p.m. at the Cagayan de Oro City National High School- Senior High School, 8th - 2nd Sts., Nazareth, Cagayan de Oro City.
2. The participants of this activity include the Assistant Schools Division Superintendent, SGOD/CTD Chief Supervisors, Assistant SGOD Chief, Public Schools District Supervisors, school heads, one (1) ASP/BE coordinator per school, and the Technical Working Group.
3. All expenses incurred in the activity shall be charged to the Division Building Partnerships and Linkages Program fund downloaded from DepED Central Office.
4. See attached program flow for reference.




Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro

Telephone: (08822) – 8550048



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5. This Office directs the immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

To be indicated in the Perpetual Index
under the following subjects:

ASP BE PTA PARTNERSHIPS

JL/DM- Capacity Building for School Heads and School Program Coordinators on ASP/BE and PTA programs.

Competence
Diligence
Outstanding Integrity



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CAPACITY BUILDING WORKSHOP FOR SCHOOL HEADS AND ASP/PTA COORDINATORS

April 29, 2024 (School Heads)
 April 30, 2024 (Program Coordinators)
 (8:00 A.M-5:00 PM)

PROGRAM OF ACTIVITIES

TIME	ACTIVITIES	RESOURCE PERSON
8:00-8:30	REGISTRATION	Secretariat
8:30-8:35	PHILIPPINE NATIONAL ANTHEM	AVP
8:35- 8:40	INVOCATION	AVP
8:40- 8:50	OPENING REMARKS	ROSALIO R. VITORILLO SGOD Chief Supervisor
8:50-9:00	STATEMENT OF PURPOSE	JEAN T. LOQUILLANO ASP/PTA Coordinator
9:00- 9:15	INSPIRATIONAL MESSAGES	ROY ANGELO E. GAZO Schools Division Superintendent AUDIE S. BORRES Assistant Schools Division Superintendent
9:15-10:15	Topic 1- Building Partnerships and Networking Linkages	ROMEO A. ACLO, EPS OIC- Asst. Chief, SGOD
10:15-10:30	Health Break	
10:30-11:30	Topic2: Salient Features on Adopt-A-School Program (ASP) and Brigada Eskwela (BE)	JEAN T. LOQUILLANO ASP/BE Coordinator
11:30- 12:00	OPEN FORUM	
1:00- 2:00	Topic 3 : DepED Partnerships Database System (DPDS)	ROY H. LUMBAN Education Program Specialist II

2:00- 3:30	Omnibus Guidelines on the Regulation and Operations of PTA (DepEd Order No. 13 S. 2022)	Jean T. Loquillano Division PTA Coordinator
3:30: 4:00	OPEN FORUM	HOST
4:00-4:30	DISTRIBUTION OF CERTIFICATES	
4:40- 5:00	CLOSING MESSAGE	JEAN S. MACASERO OIC-CTD Chief

Toastmaster:

RYAN Q. BLANCO
Project Development Officer II